

# PRIVACY NOTICE REGARDING THE PROCESSING OF PERSONAL BELONGING TO THE SHAREHOLDERS OF DIGI COMMUNICATIONS N.V.

**DIGI COMMUNICATIONS N.V.**, with its registered office in the Netherlands and its fiscal headquarters in Romania, Bucharest, N. Staicovici Street, no. 75, Forum 2000 Building, Phase I, 4 th floor, 5 th sector, registered with the Chamber of Commerce of the Netherlands under no. 34132532, fiscal identification code RO37449310, phone 031.400.65.05, fax 031.400.65.05, hereinafter referred to as "Data Controller" or "We", or "we"

#### Considering:

- ➤ the provisions of the EU Regulation no. 679/2016 on the protection of individuals with regard to the processing of personal data and the free circulation of such data and repealing Directive 95/46 / EC, hereinafter referred to as "the Regulation", which will become applicable on 25.05.2018;
- ➤ the fact that the Dara Controller processes, according to the law, the personal data of its shareholders natural persons and natural persons representing the legal entities shareholders (to the extent and if the personal data of the latter category are processed), called below "Client";

the Data Controller hereby issues the Note on the Processing of Personal Data, hereinafter referred to as "Note", as follows:

- **I.** The Data Controller's contact details are those mentioned in the preamble.
- **II.** The contact details of the Data Protection Officer are: responsabilprotectiadatelor@rcs-rds.ro, telefax 031.730.16.42, postal address Dr. Staicovici Street no. 75, Forum 2000 Building, Phase I, 2nd floor, Bucharest, th sector, Romania, phone 031.400.44.40
- III. The personal data, the purposes of the processing of personal data, the legal basis of the processing, the legitimate interests pursued by the Data Controller or a third party, the recipients or categories of recipients of the processing of personal data, the Data Controller's intention to transfer personal data to a third country (outside the EU and the European Economic Area) or an international organization, the existence or absence of a European Commission decision on adequacy or, in the case of transfers provided by art. 46, 47, 49, par. (1), second subparagraph, of the Regulation, a reference to the appropriate or appropriate safeguards and the means of obtaining a copy thereof, if it has been made available, the period for the storage of personal data or, if not possible, the criteria used to determine this period are highlighted in the appendix which forms an integral part of this Note.

# IV.1. What are your rights?

In your capacity of data subject (natural person), you have the following rights, according to the Regulation: a) the right of access

### What you need to know:

You may obtain from us a confirmation that we process or not personal data that concern you and, if so, you will have access to the following information:

- the categories of personal data concerned;
- > the purposes of processing;
- the recipients or categories of recipients to whom personal data has been or is to be disclosed, especially countries outside the EU and the European Economic Area or international organizations, with the appropriate safeguards in the latter case;
- > where possible, the storage period or, if not possible, the criteria used to determine the period;
- the fact that you can file a complaint with the supervisory authority and that you can ask us to rectify, erase your personal data, restrict your processing, or you can oppose your processing;
- > the source of personal data collection if we collect them from someone other than from you;
- the existence of an automatic decision-making process, including the creation of profiles and, at least, the logic used, the importance and the expected consequences of such processing for you.

#### We assure you that:

- > you will receive from us a copy of the processed personal data;
- > you can request and receive a response from us in any way you want (including email).

# **Important to remember:**

> it is possible to ask for a fee based on administrative costs if you require more than one copy;



your right to request a copy, as outlined above, should not interfere with the rights and freedoms of others.

#### b) the right to rectify personal data

## What you need to know:

- You have the right to obtain from us the rectification of inaccurate personal data;
- > you have the right to obtain incomplete personal data.

## c) the right to delete personal data

# What you need to know:

You have the right to obtain from the Data Controller the deletion of personal data which, without justifiable delays, concerns you under certain conditions:

- > personal data are no longer needed to fulfill the purposes for which they were collected or processed;
- you withdraw your consent if the processing is based on consent or the processing concerns the special personal data and it is based on consent and there is no other legal basis for the processing;
- > you will oppose the processing required to perform a task that serves a public interest or that results from the exercise of the authority with which the Data Controller was vested or the processing is based on a legitimate interest of the Data Controller or of a third party and there are no legitimate reasons to prevail in terms of processing or you will oppose direct processing of direct marketing, including the creation of profiles related to direct marketing;
- > personal data has been processed illegally;
- > personal data must be deleted to comply with a legal obligation on the Data Controller,

## except where processing is necessary:

- > for exercising the right to free expression and information;
- in order to comply with a legal obligation;
- For purposes of archiving in public, scientific or historical or statistical purposes;
- > for finding, exercising or defending a right in court.

# d) the right to restrict the processing

## What you need to know:

You have the right to obtain from us restrictions on processing under certain conditions:

- if you exercise your right to oppose, during the verification by us of the accuracy of your personal data;
- > if the processing is illegal, and you will oppose the deletion of your personal data and require us to restrict its use;
- ➤ while we are checking whether our legitimate rights prevail over yours, in the situation when you opposed your processing for reasons related to your particular situation;
- > we no longer need personal data, and you ask them to find, exercise or defend a right in court.

<u>We assure you</u> that we will inform you before lifting the processing restriction for the 4 situations mentioned above.

# **Important to remember:**

if the restriction of the processing took place in the 4 situations mentioned above, the processing may take place, except for the storage, only on the basis of your prior consent for finding, exercising, defending a right in Court or for protecting the rights of another natural or legal person due to an important public interest of the EU or a Member State.

## e) the right to portability of personal data What you should know:

- > you have the right to obtain from us, in a structured format, current and automatically readable, personal data that concern you and that you have provided to us, and you also have the right to request transmission of these data to another data controller;
- > the exercise of the two above-mentioned rights may take place if the following conditions are met cumulatively: (i) the processing by us is based on your consent and has as its object also the special personal data or the processing is necessary for the performance of a contract at which you are part of or take steps at your request before concluding a contract; (ii) processing of personal data is done by us by automatic means; (iii) the exercise of the right to data portability is without prejudice to the right to delete data and does not affect the rights and freedoms of others.



## f) the right to opposition What you need to know:

- > you can oppose at any time processing is necessary (i) to perform a task that serves a public interest or that results from the authority with which we have been vested, including the creation of profiles on these grounds (ii) for our legitimate interest to a third party. We will cease processing, unless there are legitimate and compelling reasons that justify processing and prevail over your interests, rights and freedoms, or when the purpose is to establish, exercise or defend a right in Court;
- you can always opt for direct marketing processing, including profile creation, if profiling is related to direct marketing;
- when processing is done for statistical purposes, scientific or historical research, you can oppose the processing of the data that you are looking at, except when the processing is necessary for carrying out a task for reasons of public interest.

# g) the right to withdraw consent at any time What you need to know:

You may at any time withdraw consent without affecting the validity of previous processing in the case of consent-based processing.

## h) the right to lodge a complaint with the supervisory authority

You have the right to file a complaint with the National Authority for Personal Data Processing Supervision (www.dataprotection.ro).

# i) the right not to be the subject of a decision exclusively based on automatic processing, including the creation of profiles

#### What you need to know:

- you have the right not to be the subject of a decision based exclusively on automatic processing, including the creation of profiles, which produce legal effects that affect you or similarly affect you to a significant extent;
- the above mentioned does not apply when the decision based solely on automatic processing, including the creation of profiles, is necessary for the conclusion of a contract between you and a data controller; (ii) when the decision solely based on automated processing, including profile creation, is authorized by EU law or domestic law which also provides for appropriate remedies to protect your legitimate rights, freedoms and interests, or (iii) when the decision based solely on automatic processing, including profile creation, is based on your explicit consent;
- the above mentioned does not apply when the decision based solely on automatic processing, including the creation of profiles, is necessary for the conclusion of a contract between you and a data controller; (ii) when the decision solely based on automated processing, including profile creation, is authorized by EU law or domestic law which also provides for appropriate remedies to protect your legitimate rights, freedoms and interests, or (iii) when the decision based solely on automatic processing, including profile creation, is based on your explicit consent;
- in the cases mentioned in subp. (i) and (iii) above, you will have the duty to obtain human intervention from us, to express your point of view and to challenge the decision.

## IV.2. Important aspects about your rights

#### a) the deadline for responding to your requests

The standard response time is one month after receiving the request; if the formulation of the answer requires the analysis of a large volume of documents / information, the opinion of third parties etc., this term can be extended by up to 2 months, meaning we will inform you about this in the initial one month period.

#### b) the restriction of he access

In some situations, we may not be able to grant you access to all or part of your personal data due to legal restrictions. In such a case, we will tell you the reason for this refusal.

# c) the impossibility of identification

In some cases, we may not be able to identify your personal data because of the identification elements you provide us with in your application. In such cases, if we can not identify you as the data subject, we can not comply with your request under this section, unless you provide us with additional information that will allow us to identify you. We will inform you and give you the opportunity to provide us with such additional details.

#### d) the exercise of your rights

In order to exercise your rights, you may send us a written, signed and dated request, in the manner provided in art. II (email, fax or mail) or you may visit www.digi-communications.ro



**V.** The Data Controller does not use the decision-making process based exclusively on automatic processing, including profile creation, which produces legal effects that affect individuals or affects them to a similar extent to a significant extent. The provision of personal data for access to privileged information is a legal obligation.

VI. The data Controller (i) if he intends to process personal data for a purpose other than the one for which it was collected, shall provide before that further processing information on that secondary purpose and any other relevant additional information; (ii) apply appropriate technical and organizational measures to process personal data in accordance with the law and ensure their confidentiality, in accordance with the law; (iii) may periodically update the present Note and its annexes with the publication of any change on www.digi-communications.ro and with your announcement in this regard. That's why we recommend visiting www.digi-communications.ro periodically.

#### VII. In case:

- you visit any of the Data Controller's websites, detailed information about personal data exists on those websites and you can access them (such as the use of cookies);
- > call the Data Controller, if the call is recorded, you will be alerted by voice message at the beginning of the conversation, and then you will have the option to do so;
- ➤ access any of the applications managed by the Data Controler, detailed information on personal data is hosted by those applications and / or the Data Controller's websites hosting these applications.

**VIII**. If the Data Controller will proceed through a reorganization or sale procedure to other entities, your data will be communicated to those entities, as per the law.

DATA CONTROLLER	CLIENT	
Ву:	Ву:	
Surname and name:	Surname and name:	
Signature:		